



“Give them the chances they deserve”

Registered Office

‘Ardcorran’
Old Craigton Road
North Kessock
Inverness
IV1 3YD

www.enfoundation.co.uk

Scottish Charity SC044029



Elsie Normington Foundation

Annual Report 2014-2015

*“We make a living
by what we get*

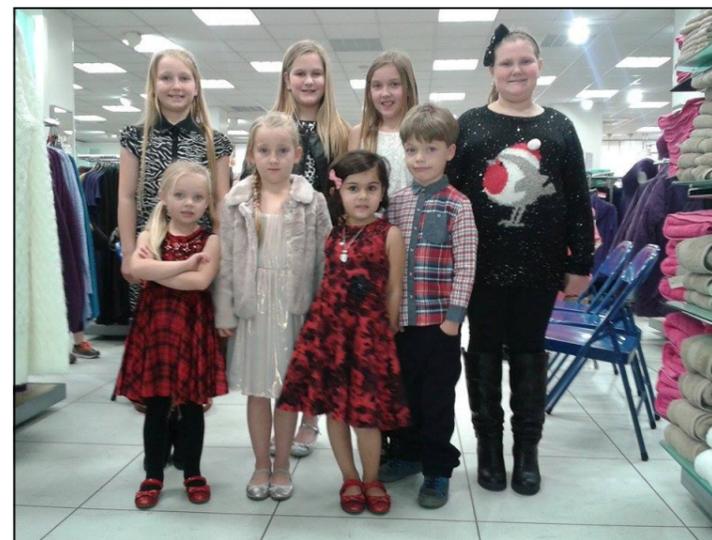
*We make a life
by what we give”
Sir Winston Churchill*



*“Give them the chances
they deserve”*



Left to right: Belinda Gilbert, Graham, Moira and Gillian Cooper preparing for Quiz Night



Fashion Show
at M & Co

Singing for Pleasure
Christmas Concert



FUNDRAISING ACTIVITIES

Fundraising Report

A wide range of fundraising events have been held throughout the year and we are most grateful to all those enthusiastic volunteers who have organized events and also helped in a variety of ways. The Group meet every two months and share updates and ideas. There is a great sense of pride, achievement, ownership and involvement.

Some examples of events:

Multi charity night with book launch

Quiz Night with Teams

M & Co Fashion Show

Event at Kingsmills Hotel with Author, Ian Rankin

Sales of Recipe Books and Calendars

Christmas carol singing and selling Silent Doorbell books

Singing for Pleasure concerts, raffle and collection

Girls Brigade Fundraising and Concert

Collections at Inverness Caledonian Thistle and Ross County Football Clubs

BIG SPRING SING with various choirs at Smithton Church

Selling home made foods and goods.



Above:
Heather and Beth, pupils from Culloden Academy collecting at Tesco



Right:
Margaret and May from Key Housing collecting at Inverness Caledonian Thistle Football Stadium

CONTENTS

Trustees Report

Administrative Details2
Governance3
Objectives and Activities4
Future Plans5

Independent Examiner's Report6
--------------------------------------	--------

Statement of Financial Activities7
--	--------

Fundraising Activities8
-------------------------------	--------

TRUSTEES

Office Bearers

Elsie Normington Chairperson
Richard Syred Secretary
Graham Cooper Treasurer

Helen Bull Trustee
Alistair Dodds Trustee
Andrew Grzesinski Trustee
Rosie Jardine Trustee
Lisa Law Trustee
Anne McCreadie Trustee
George Normington Trustee
Sheila Proudfoot Trustee
Liz Syred Trustee

Eilidh MacMillan Advisor, NHS Highland

Bank

Clydesdale Bank, 15 Academy Street, Inverness IV1 1JN

Solicitor

Andrew A Murchison, Director
Murchison Law, Solicitors, 5 Ardross Terrace, Inverness, IV3 5NQ
www.murchisonlaw.co.uk

Independent Examiner of Accounts

Dawn Walker
Rose Cottage, Rose Street, Avoch, Ross-shire IV9 8QF

Fundraising Consultants

KMG Consultants Ltd, 102 Hope Street, Glasgow G2 6PH

www.enfoundation.co.uk

www.facebook/elsienormingtonfoundation

PROFESSIONAL SERVICES

WEBSITE

SOCIAL NETWORK

STATEMENT OF FINANCIAL ACTIVITIES

GRANTS RECEIVED

Financial Report

Final Accounts 01/04/14 - 31/03/15

Income

General Donations	11,252.49	
Personal Events / Donations	9,106.85	
Total Donations		20,359.34

Donations from sale of goods	268.50	
Sale of photographs	112.00	
Books and Calendar sales	1,708.27	
Total Sales		2,088.77

Eden Court Concert	4,008.00	
Big Spring Sing Event	3,565.50	
Ian Rankin Event	3,243.06	
Crabtree & Evelyn Night	403.10	
Glachbeg Music Festival	1,197.83	
Quiz night	672.00	
Singing & Bucket collections	3,630.25	
Total Events		16,719.74

Total Income **£39,167.95**

Expenditure

Professional Fees	15,203.86	
Event Hire	1,150.00	
Stationery / Printing	1,400.45	
Insurance	110.88	
Fundraising costs	295.75	
Advertising & Marketing	1285.81	
Postage	119.10	
Travel	101.90	
Misc	32.34	
Total Expenditure		£19,700.09

Income over Expenditure **£19,467.76**

Surplus brought forward **£23,700.52**

Bank Balance as at 31/3/15 **£43,168.38**

Grants

There were no grants received this year.
Three days of free consultancy was secured from HISEZ to update the Business Plan.

Independent Examiner's Report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the accounts.

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met or,
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dawn Walker
Independent Examiner
22nd May 2015

Trustees Responsibilities

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

Statement of Disclosure to Auditors

The Trustees have provided all information required in order to facilitate a financial audit of the accounts. We have taken all necessary steps to furnish the auditor with any information which is required to complete this audit.

Accounts were approved by the Trustees at a Board meeting on Wednesday 13th May 2015

GOVERNANCE

Elsie Normington Foundation (or known as EN Foundation or ENF) is a Scottish Charity which was set up in November 2012 to promote the welfare of children and young people who have learning disabilities.

It is regulated by the Office of the Scottish Charity Regulator (OSCR) and was officially recognized as a Scottish Charity by OSCR on 28th May 2013.

EN Foundation is a Scottish Charitable Incorporated Organisation (SCIO) and has a governing document.

At the end of the year, the EN Foundation had twelve Trustees and one advisor from NHS Highland.

During the year, we appointed new members to the Board. We welcomed new Trustees: Lisa Law who has a legal background and Rosie Jardine with an engineering background.

An Advisor who specializes in Learning Disability continued to attend our meetings and offer advice as the NHS Highland Representative.

The Chairperson, inducted the new Board Members and informed them of the EN Foundation history and current status. Relevant information was provided to each new Trustee and portfolios of interests were discussed and appointed.

Regular Board Meetings have been convened throughout the year, discussing Business Planning, the Fundraising Strategy and Partner involvement for the Haven Centre.

EN Foundation is grateful to the Merkinch Community Centre for the free use of their premises and hospitality to the Board Meetings.

OBJECTIVES AND ACTIVITIES

Objectives

To continue convening the EN Foundation Board of Governance with a strong and committed group of Trustees

To develop and finalise the vision for 'The Haven Centre' and secure partners who would work with EN Foundation

To raise the profile of the EN Foundation through community fundraising and press coverage

Activities

New Trustees were appointed with a distinctive interest in the vision and commitment to the cause

Considerable time has been spent working with potential partners who would deliver services for ENF. Towards this aim, these partners would work with ENF in the development and final build phases of the capital project.

There has also been ongoing discussion with key senior officers in the Highland Council and NHS Highland to finalise future plans.

In June 2014 the Business Plan was signed off by the Trustees and agreed as an appropriate document to drive forward the vision for The Haven Centre. However, following further discussion with partners, the business plan requires to be updated. Three days free consultancy was secured through HISEZ who will deliver this piece of work for ENF. A Funding Strategy and Business Case for support was also commissioned and ENF is now ready to prepare large funding applications to a range of Funders.

Throughout the year there has been significant community fundraising efforts delivered by the Fundraising Volunteer Team. Pictured below is the Rainbow Singers (adults with learning disabilities) at the 'BIG SPRING SING'



FUTURE PLANS

Future Plans

Meetings

Convene at least six Board meetings throughout the year.
Convene at least four Fundraising meetings throughout the year.

Consultant Fundraiser

A Consultant Fundraiser has been appointed to write the Funding Applications to a wide range of funders, which will raise large grants towards the £4 million target to build The Haven Centre. It is hoped to submit several of those bids during this coming year.

Community Fundraiser

There is a consistent group of volunteers who give much of their time and effort to community fundraising events. These occasions have proved to be very popular and successful.

It is hoped to recruit a part time community fundraiser to drive this agenda forward in the next two years.

Project Management

The Architect will be appointed for the project and will be responsible for the overall building contract of the Haven Centre

Partner Dialogue

We will continue dialogue with the Highland Council, NHS Highland and Third Sector Partners to finalise the project plan for the buildings.

Corporate Involvement

It is anticipated that an Appeals Committee will be formed to assist with corporate fundraising towards The Haven Centre.



Left to right: Nicola McAlley STV Presenter Ian Rankin, Author Elsie Normington, Chair of ENF